

**MINUTES OF MEETING
SHINGLE CREEK AT BRONSON
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Shingle Creek at Bronson Community Development District was held on Monday, **October 7, 2024** at 12:00 p.m. at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd. ChampionsGate, Florida.

Present and constituting a quorum:

Adam Morgan
Rob Bonin
Brent Kewley
Logan Lantrip

Chairman
Vice Chairman
Assistant Secretary
Assistant Secretary

Also present were:

Jeremy LeBrun
Kristen Trucco
Rey Malave *by phone*
Joey Duncan *by phone*
Alan Scheerer

District Manager, GMS
District Counsel, LLEB
District Engineer
District Engineer
Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. LeBrun called the meeting to order at 12:00 p.m. and called the roll. Four Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. LeBrun noted that there are no members of the public present, just Board and staff.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Seth Yawn

Mr. LeBrun presented Mr. Yawn's resignation letter to the Board.

October 7, 2024

Shingle Creek at Bronson CDD

On MOTION by Mr. Morgan seconded by Mr. Lantrip, with all in favor, Accepting the Resignation of Seth Yawn, was approved.

B. Appointment of Individuals to Fulfill Vacancy in Seat #5

Mr. Morgan appointed Michelle Dudley to fill Seat #5.

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, Appointing Michelle Dudley to Seat #5, was approved.

C. Administration of Oaths of Office to Newly Appointed Board Member

Mr. LeBrun noted that Ms. Dudley was not in attendance today and will be sworn in at or before the next meeting.

D. Election of Officers

Mr. LeBrun explained that any time there is a change in the Board, they do an election of officers.

E. Consideration of Resolution 2025-01 Electing Officers

Mr. LeBrun presented Resolution 2025-01 to the Board. The Board decided to keep the officers the same and add Michelle Dudley as Assistant Secretary.

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, Resolution 2025-01 Electing Officers adding Michelle Dudley as an Assistant Secretary, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the August 5, 2024 Meeting

Mr. LeBrun presented the minutes of the August 5, 2024 Board of Supervisors meeting. These minutes are included in the agenda package for review. He offered to take any comments or questions. The Board had no changes to the minutes.

On MOTION by Mr. Morgan, seconded by Mr. Lantrip, with all in favor, the Minutes from the August 5, 2024 Meeting, were approved.

October 7, 2024

Shingle Creek at Bronson CDD

FIFTH ORDER OF BUSINESS

**Consideration of Letter of Engagement for
Fiscal Year 2024 Audit from Grau &
Associates**

Mr. LeBrun stated they were contracted with Grau & Associates to perform an independent third party audit. This item is the approval of the engagement letter.

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, the Letter of Engagement for Fiscal Year 2024 Audit from Grau & Associates, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Trucco had no updates to report to the Board today but was happy to answer any questions.

B. Engineer

Mr. Malave and Mr. Duncan had nothing to report to the Board.

C. District Manager's Report

i. Approval of Check Register

Mr. LeBrun presented the check register on page 24 of the agenda package. General fund checks 322-334 & payroll fund checks 50112-50116. The grand total of the check register is \$43,353.48.

On MOTION by Mr. Morgan seconded by Mr. Lantrip, with all in favor, the Check Register totaling \$43,353.48, was approved.

ii. Balance Sheet and Income Statement

Mr. LeBrun stated behind that are the unaudited financials through August 31, 2024. No Board action required.

SEVENTH ORDER OF BUSINESS

Other Business

Mr. Morgan requested for Counsel to refresh him on where they stand with the Sabal Trail. Ms. Trucco responded that it was recorded and finalized.

October 7, 2024

Shingle Creek at Bronson CDD

EIGHTH ORDER OF BUSINESS

Supervisor's Requests

There being no comments, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

Mr. LeBrun asked for a motion to adjourn.

On MOTION by Mr. Morgan seconded by Mr. Lantrip, with all in favor, the meeting was adjourned.

Signed by:

Jeremy LeBrun

665CD7AA7BB8455...

Secretary / Assistant Secretary

DocuSigned by:

Adam Morgan

D8E17F6DF603436...

Chairman / Vice Chairman