

MINUTES OF MEETING
SHINGLE CREEK AT BRONSON
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Shingle Creek at Bronson Community Development District was held on Monday, June 3, 2024 at 12:00 p.m. at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd. ChampionsGate, Florida.

Present and constituting a quorum were:

Adam Morgan	Chairman
Rob Bonin	Vice Chairman
Brent Kewley	Assistant Secretary
Seth Yawn	Assistant Secretary

Also present were:

Jeremy LeBrun	District Manager
Kristen Trucco	District Counsel
Dave Reid <i>by phone</i>	District Engineer
Alan Scheerer	Field Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. LeBrun called the meeting to order and called the roll.

Mr. LeBrun noted that they have four Supervisors present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. LeBrun noted that there are no members of the public present, just Board and staff.

THIRD ORDER OF BUSINESS

Approval of Minutes of the May 6, 2024 Meeting

This item was not discussed and will be added to a future meeting agenda for approval.

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FOURTH ORDER OF BUSINESS

Ranking of Proposals for District Engineering Services and Selection of District Engineer

Mr. LeBrun noted that at the last meeting the Board was informed that their engineer would be resigning from the District. They sought proposals for District Engineering services after their prior meeting and received one response from Dewberry. Mr. Morgan noted that he has worked with Dewberry before at a different District and stated that they do a good job. The Board discussed only having one proposal. Board discussion ensued, and the Board ranked Dewberry with 95 points and ranked them as the #1 proposer.

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, the Proposal for District Engineering Services and Selection of Dewberry as District Engineer and Authorizing staff to Draft an Agreement, was approved.

FIFTH ORDER OF BUSINESS

Public Hearing

Mr. LeBrun asked for a motion to open the public hearing.

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, Opening the Public Hearing, was approved.

A. Consideration of Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Relating to the Annual Appropriations

Mr. LeBrun reviewed Resolution 2024-03 and 2024-04 for the Board and noted that the budget had not changed much from the prior year. There was no increase in assessment costs.

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Relating to the Annual Appropriations, was approved.

B. Consideration of Resolution 2024-04 Imposing Special Assessments and Certifying an Assessment Roll

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, Resolution 2024-04 Imposing Special Assessments and Certifying an Assessment Roll, was approved.

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Mr. LeBrun asked for a motion to close the public hearing.

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, Closing the Public Hearing, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Trucco stated the only thing we have been working on since the last meeting is finalizing the agreement with Sabal Trail. That’s moving forward.

B. Engineer

Mr. Reid stated that they just wrapped up the annual report.

C. District Manager’s Report

i. Approval of Check Register

Mr. LeBrun stated the check register that is on page 28 of the electronic agenda. From the general fund, you have check numbers 299-305 and from the payroll fund you have checks 50101-50107. The total for the check register is \$25,751.02. Behind that you will see the line-by-line register. Happy to take any questions on that, if not looking for a motion to approve the check register.

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Mr. LeBrun stated behind that you have your balance sheet and income statement. These are your financials through April 30, 2024. No action required on the Board’s part.

SEVENTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisor’s Requests

There being no comments, the next item followed.

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NINTH ORDER OF BUSINESS

Adjournment

Mr. LeBrun asked for a motion to adjourn.

On MOTION by Mr. Morgan seconded by Mr. Bonin, with all in favor, the meeting was adjourned.

Signed by:

Jeremy LeBrun

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Secretary / Assistant Secretary

DocuSigned by:

Adam Morgan

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Chairman / Vice Chairman