

MINUTES OF MEETING  
SHINGLE CREEK AT BRONSON  
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Shingle Creek at Bronson Community Development District was held on Monday, November 2, 2020 at 11:00 a.m. at the Oasis Club at ChampionsGate, 1520 Oasis Club Blvd. ChampionsGate, FL.

Present and constituting a quorum were:

Adam Morgan	Chairman
Rob Bonin	Vice Chairman
Lance Jackson	Assistant Secretary
Brent Kewley	Assistant Secretary

Also present were:

George Flint	District Manager
Kristen Trucco	District Counsel
Alan Scheerer	Field Manager

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the meeting to order and called the roll. A quorum was present.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint: Are there any public comments? Hearing none,

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the October 5, 2020 Meeting and Acceptance of the Minutes of the October 5, 2020 Audit Committee Meeting**

Mr. Flint: Does the Board have any comments or corrections to the October 5th, 2020 board of supervisors meeting minutes and audit committee meeting minutes?

Mr. Morgan: They look good, I read over them earlier this morning. I make a motion to accept.

On MOTION by Mr. Morgan seconded by Mr. Kewley with all in favor, the Minutes of the October 5, 2020 Meeting and Acceptance of the Minutes of the October 5, 2020 Audit Committee Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2020**

Mr. Flint: The Board previously appointed themselves as the audit committee. They bid out the audit committee services and selected Grau to provide auditing services. The Board enters into annual engagement letters. The fee is a not-to-exceed of \$2,800 for Fiscal Year 2020. Any questions on the agreement? If not is there a motion to approve?

On MOTION by Mr. Morgan seconded by Mr. Jackson, with all in favor, the Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2020, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Trucco: We just recently finished the conveyance of the lift station from Lennar to the CDD and then to the Toho Water Authority. That is finalized now, other than that there is nothing new to report to the Board today.

**B. Engineer**

There being none, the next item followed.

**C. District Manager’s Report**

**i. Approval of Check Register**

Mr. Flint: You have the check register for the General Fund, checks #25-#29 totaling \$10,815.07. Any questions on the check register?

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, the Check Register, was approved.

**ii. Balance Sheet and Income Statement**

Mr. Flint: You have the unaudited financial statements through September 30<sup>th</sup>. There is no action required. If the Board has any questions, we can discuss those.

**iii. Ratification of Funding Request #12**

Mr. Flint: This was submitted to the developer under the Developer Funding Agreement. It is for engineering services for a total of \$190. Is there a motion to ratify that funding request?

Mr. Morgan: Was that for the lift station transfer?

Mr. Flint: Yes, it's the Engineer's Certificate for the lift station transfer.

On MOTION by Mr. Morgan seconded by Mr. Kewley, with all in favor, Funding Request #12, was ratified.

**SIXTH ORDER OF BUSINESS**

**Other Business**

Mr. Flint: Was there any other business or Supervisor Request that the Board would like to discuss that was not on the agenda? Hearing none.

**SEVENTH ORDER OF BUSINESS**

**Supervisor's Requests**


There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Jackson seconded by Mr. Morgan, with all in favor the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman